

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/270/01/A/96

06th June, 2022

On behalf of Law School of Tanzania (LST), Public Service Recruitment Secretariat invites qualified Tanzanians to fill **11** vacant posts mentioned below.

1.0 THE LAW SCHOOL OF TANZANIA (LST)

The Law School of Tanzania (the School) was established by the Law School of Tanzania Act 2007 (the Act) that came into force on 2nd May 2007. The School has the following functions, namely to: offer, conduct, manage and impart practical legal training programmes as may be prescribed by the Council. Promote and provide opportunities and facilities for the study of and for the training in legal practice and allied subjects.

1.1 SENIOR LECTURER – 2 POSTS

1.1.1 DUTIES AND RESPONSIBILITIES

- i) To deliver lectures and / or practical legal instructions to students;
- ii) To guide and supervises students in building up their practical and research projects;
- iii) To prepare learning resources and design training, exercises for students such as training manuals, simulations and cases studies;
- iv) To conduct consultancy and community service;
- v) To design and review programme curriculum
- vi) To undertake individual research and participates in scientific / academic congregations;
- vii) To supervise field work;
- viii) To coach junior teaching staff;

- ix) To assume managerial leadership roles e.g. coordination of training programmes or major research projects and consultancy; and
- x) To perform any other duties as assigned by supervisors.

1.1.2 QUALIFICATIONS AND EXPERIENCE

- Holder of a Doctorate (PhD) Degree in Law who is a practicing advocate of not less than five years and is eligible for registration as a technical teacher, must have attended and passed the Postgraduate Diploma in Legal Practice of the Law School of Tanzania or completed prior internship programme. Applicants must have a Masters Degree in Law with a GPA of 3.8 or above and a Bachelor Degree in Law with a GPA of 3.5 or above. Experience in teaching, research and consultancy will be an added advantage.

1.1.3 REMUNERATION

- Salary Scale: PHTS 4.

1.2 LECTURER – 8 POSTS

1.2.1 DUTIES AND RESPONSIBILITIES

- i) To deliver lectures and / or practical legal instructions to students;
- ii) To guide and supervise students in building up their legal practical and research projects;
- iii) To prepare learning resources and design training exercises for students such as teaching manuals, simulations and case studies;
- iv) To conduct consultancy and community service;
- v) To participate in programme curriculum development;
- vi) To undertake individual research and participates in scientific/training congregations;
- vii) To coach junior teaching staff; and
- viii) To perform any other duties as assigned by supervisors.

1.2.2 QUALIFICATIONS AND EXPERIENCE

- Holder of a Doctorate (PhD) Degree in Law who is a practicing advocate of not less than five years and is eligible for registration as a technical teacher, must have attended and passed the Postgraduate Diploma in Legal Practice of the Law School of Tanzania or completed prior internship programme. Applicants must have a Masters Degree in Law with a GPA of 3.8 or above and a Bachelor Degree in Law with a GPA of 3.5 or above. Experience in teaching, research and consultancy will be an added advantage.

OR

- Holder of Masters Degree in Law with a GPA of 3.8 or above, a practicing advocate of not less than five years and is eligible for registration as technical teacher with experience preferably in research/consultancy of at least ten years in the industry and has published at least five consultancy/research reports in the legal and academic profession from recognized Institutions. Must have attended and passed Postgraduate Diploma in Law of the Law School of Tanzania or completed prior internship programme. Applicants must have a Bachelor Degree in Law with a GPA of 3.5 or above. Experience in teaching will be an added advantage.

1.2.3 REMUNERATION

- Salary Scale: PHTS 3

1.3 ASSISTANT LECTURER – 1 POSTS

1.3.1 DUTIES AND RESPONSIBILITIES

- To deliver lectures and / or practical legal instructions to students;
- To prepare learning resources for tutorial exercises;
- To conduct research, seminars and case studies;
- To carry out consultancy and community service under close supervision;
- To supervise students field work and research;
- To prepare teaching manual; and
- To perform any other duties as assigned by supervisor.

1.3.2 QUALIFICATIONS AND EXPERIENCE

- Holders of a Master's Degree in Law from a recognized Institution with a GPA of 3.8 or above, a practicing advocate of not less than five years and must have attended and passed the Postgraduate Diploma in Legal Practice of the Law School of Tanzania or completed prior internship programme. Applicants must have a Bachelor Degree in Law with a GPA of 3.5 or above experience in teaching, research and consultancy will be an added advantage.

1.3.3 REMUNERATION

- Salary Scale: PHTS 2

GENERAL CONDITIONS

- All applicants must be Citizens of Tanzania generally with an age not above **45** years of age except for those who are in Public Service and where specified;
- Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;

- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates:-
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
 - Birth certificate;
- v. Attaching copies of the following certificates is strictly not accepted:-
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;
- vi. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- vii. An applicant employed in the Public Service should route his application letter through his respective employer;
- viii. An applicant who is retired from the Public Service for whatever reason should not apply;
- ix. An applicant should indicate three reputable referees with their reliable contacts;
- x. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xi. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xii. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xiii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, University of Dodoma, Utumishi/Asha Rose Migiro Buildings Dodoma.**
- xiv. Deadline for application is **19th June, 2022;**
- xv. Only short listed candidates will be informed on a date for interview and;

- xvi. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click '**Recruitment Portal**')*

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**